

What one skill will boost your
VALUE/IMPACT by fifty percent?

Communicating
with technology

Heidi Wengreen
URLEND F14



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Collaboration Rules: Five Reasons Why Collaboration Matters Now More Than Ever

O'Reilly Media, Contributor

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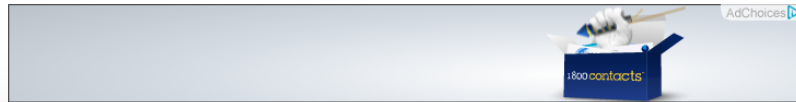
By [Joshua-Michéle Ross](#)

“We need better collaboration.” That phrase is hard to deny in any corporate

- Teams are global, the workplace is virtual. The more multicultural, multilingual, multinational you are, the harder it is to achieve knowledge exchange and timely decision-making.
- Even when in close proximity we may not be together. How many of us send email to a colleague down the hall? As our organizations slowly diffuse across timezones and space, collaboration is a glue to keep people together.

Don't use just any old glue





Home / Apps / 6 Free Easy-to-Use Online Collaboration Tools - Make Teamwork Simple

6 Free Easy-to-Use Online Collaboration Tools - Make Teamwork Simple

By Daniel Bulygin on June 16, 2014 @BulyginD



Here at trendblog.net all collaboration happens online, as all 3 of us are currently living in 3 different countries. All this time we have managed to work together perfectly, even without seeing each other for a long time.

Since the initial launch of trendblog.net we had to get used to working together remotely, using only **free online collaboration tools**. These tools not only allow us to work from 3 different locations, but also to be more **productive and organised**.

Nowadays, more and more teams/companies are forced to work together remotely. But switching from a regular day-to-day work-flow to a complex and expensive project management software is very difficult to do.

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1. Dropbox
2. Google Drive/Docs
3. Screenhero
4. Skype
5. Google hangouts
6. Trello

1. Dropbox

<https://www.dropbox.com/>

- Your stuff, anywhere
- Works with all types of “gadgets” including most mobile platforms
- Allows you to create “shared folder” – which appear in every team member’s computer.
- Files uploaded to these “shared folders” can be accessed by every person with access.
- You grant access to “shared folders” by clicking on an option and typing in their email address – they get a message with a link, sign in, and instantly have access
- Dropbox secures your files with 256-bit AES encryption and two-step verification.
- Several ways to get more “free space”, including inviting friends to join, and connecting Facebook accounts
- Super easy!

Google drive

- File and storage synchronization service (released April 2012)
 - Cloud storage (15 GB)
 - File sharing
 - Collaborative editing
 - Home of “google docs” → an office suite of applications that offer collaborative editing on documents, spreadsheets, presentations, photos, and videos.
 - App available for both android 2.1 and iOS 5.0 or higher

3. Join.me

- Screen-sharing tool
- Only the “host” needs to have the software installed
- Share a regular link, which allows others to see what’s happening on your screen
- You can also give others access to your mouse and keyboard (no more click here and do this)



The meeting app for the masses.

join.me combines instant screen sharing and powerful meeting tools in an app that anyone can use to present, train, demo or concept. **join.me** is designed to be intuitive and accessible, providing features that you'll use every day for everything from show-and-tell to formal presentations.

join.me free

- up to 10 meeting participants
- screen sharing
- internet calling
- share control
- multi-monitor
- chat
- send files
- viewer: **iPad/iPhone** or **Android**

join.me pro

- all the goodies in free, plus
- up to 250 meeting participants
 - recording **new**
 - annotation
 - unified audio & int'l conference lines
 - presenter swap
 - pro desktop app
 - personal link & background
 - meeting scheduler
 - meeting lock
 - user management & reporting
 - window sharing
 - presenter: **iPad**

[start free trial](#)

4. Skype

<http://www.skype.com/>

- Free voice-over IP service using a webcam and instant messaging over the Internet
- Skype to skype calls are free, landline and mobile phones are charged
- Now has file transfer and videoconferencing features... these are always “buggy” in my experience
- Uses “excessive bandwidth”
- Security concerns?
- Can only chat with up to 2 people for free
- Drag and drop file (into chat window) transfer feature

5. Google Hangouts

<http://www.google.com/hangouts/>

- Video-conference with up to 100 people
- No transfer file option

Adobe Connect


<http://www.adobe.com/products/adobeconnect.html>

- is software used to create information and general presentations, online training materials, web conferencing, learning modules, and user desktop sharing.
- All meeting rooms are organized into 'pods'; with each pod performing a specific role (i.e. chat, whiteboard, note, etc.).
- Not free, but USU has a license, and our IT people told me URLEND people could access if I send him names and emails.
- Free trial for 30 days (up to 25 people)

Adobe now integrated with Canvas

Share

Video



Share My Screen ▾

Start My Webcam

Attendees (1) ▾

Active Speakers

Hosts (1)

Heidi Wengreen

Presenters (0)

Participants (0)

Chat (Everyone) ▾

Michelle: It's the one i sent out called Parent Up leadership project description

Rita Quigley: ok

Rita Quigley: got it

Everyone

Sharing

Discuss

Collabo

Others you use?