2022 UCEDD NOFO FAQ
Updated March 31, 2022

TA resources related to UCEDD core grant applications are available at
[UCEDD Resource Center - UCEDD Grants (aucd.org)](aucd.org)

Formatting

Q: 100 pages total? Project Narrative 60 pages double spaced and Appendix 40 pages single spaced?
A: Correct.

Q: In the past, we have had the option of 11 or 12 point font. Can you confirm?
A: 11 point font is required for the narrative, appendices, tables, and forms.

Q:When I looked at the last NOFO, it looked like we don't need to include a logic model. is that true, or an oversight.
A: You will need to do a logic model for the upcoming application. ACL's logic model for the UCEDD network may be individualized for your UCEDD if desired.

Q: If we embed the workplan in the narrative, will it still not count as part of the 60-page limit? And if the workplan is not embedded in the narrative, where should it be included?
A: The narrative must not exceed 60 pages, whether the workplan is embedded or not. If you opt not to embed your workplan in the narrative, the workplan will be counted toward the page limit for the appendix. The appendix must not exceed 40 pages.

Q: Do letters of support and budget narrative count toward page limits?
A: No, neither will count toward the page limit. While the informational presentation indicates that letters of support would count, the NOFO clarifies they will not. Where discrepancies exist, the NOFO supersedes the presentation.

Letters of Commitment/Support

Q:What does it mean Letters of Commitment "1-2 pages signed by multiple agencies"
A: You can submit a 1-2 page letter of commitment, signed by multiple agencies on the same document.

Follow Up Q: Would we be able to have a single page letter of support with a second page listing everybody that we have on file that signed it? Because as you can imagine doing a round robin among multiple agencies to sign the same document would be difficult and time consuming.
A: Yes

Q: Is a letter of recommendation different from a letter of commitment?
A: A letter of support and letter recommendation are used interchangeably. A letter of commitment is a more significant partnership and may include a formal relationship that includes an exchange of resources.

Q:We started soliciting letter of supports earlier when the due date was thought to be 2021. Will we be able to use those letters we received with the new due date?
A: Yes.

Budget: Match/Indirect/Funding Levels

Q: You mentioned that the match is 25%. Will there continue to be a lower match rate for states seen as poverty states?
A: Yes. A 10% match will be available to centers in high poverty states.

Q: The match should meet 10%/25% each year, correct?
A: Yes, the match must be met each year.

Q: As long as we are in Tier 1 we automatically qualify for the 10% match?
A: Yes.

Q: Do we know the states that will be in included in the tier 1 for the reduced (10%) match?
A: The Poverty rate table is published in the FY22 Funding opportunity (informed by the US Census Bureau)

Q: Is the application for the reduced match (for those in Tier 2 states) a part of the application or is a separate request?
A: Because you have a 60 day period from the NOFO posting to the deadline, it can be submitted either as part of the application or in advance via email to Pam. That way you will have an approval in hand when you submit your application budget. See this example of reduced match request from the UC Davis UCEDD's 2021 Application, shared with permission.

Q: Will the 8% indirect cap be written into the NOFO?
A: Yes.

Q:Can unrecovered indirect cost rates may be used towards the Match?
A: Yes

Q: Are we able to use the difference between university indirect and 8% ACL allowed indirect towards the match?
A: Yes. See Tip Sheet: Matching Funds or Cost Sharing discussing the logistics of matching funds.

Q: Budget is $577,449 x 5, correct? I saw a 2% increase on what of the slides.
A: The NOFO indicates an award ceiling of $608,632 and an award floor of $577,735, acknowledging that the federal budget was not final; the difference between the ceiling and floor reflected the range of funding levels recommended by the Senate, House, and President. This approach enabled the UCEDD NOFO to be released before a final federal budget is passed.

President Biden is expected to sign the Consolidated Appropriations Act providing level funding for the UCEDD network. Thus, the UCEDD core grant budget for 2022-2023 should be submitted at the floor level of $577,735.

The 2% COI increase can be built into each subsequent budget year (beyond the base year).

Q: Pam, did you mention you want 5 different SF 424's with the budget?
A: Yes, one for each year.

Q: If funds remain at the end of Year 5, can we request carryover or a no-cost extension?
A: Yes, at the end of the 5 year you would request *a no-cost extension to use remaining funds.* See guidance for requesting a no-cost extension on the URC website.

Timeline

Q: How sure are you about the NOFO release date and application due date? I know things happen that are out of your control but I'm wondering what your sense is of those dates. Could the deadline be sooner that March 31?
A: The application is due April 25, 2022

Q: Any suggestions from veterans to us newbies about what we should be doing now to prepare?
A:

- Work on your assessment.
- Plan and start the community needs assessment
- Plan with your CAC / DD partners!
- Work on your mou with your university
- Get your partner conversations going now
- Get your CAC members to read your needs assessment to be sure it is in plain language

Other

Q: What does evidence of CAC participation in the development of the 5-year plan look like?
A: This should be similar to what you are already including in your annual reports.

Q: Will the current slide deck be on the URC?
A: Yes, click to see presentation.

Q: Is there a Federal government link on plain language?
A: Yes. plainlanguage.gov

Q: Page 20 of the NOFO states, "…UCEDDs should collect and report PPR data annually to demonstrate outcomes and impacts using the UCEDD Annual Report Template and using the Logic Model to report five-year outcomes and impacts. A measurable outcome is not a measurable "output," such as: the number of clients served; the number of training sessions held; or the number of service units provided." This seems to contradict the UCEDD Logic Model Intermediate Outcomes

measures. Do you think this statement impacts our ability to use "cumulative numbers for output & initial outcomes measures over all 5 years" for intermediate outcomes in the Logic Model and Workplan? We could also add impact statements for core functions which don't already have them since narrative progress updates are also part of the 5-year report.

A: UCEDDs should continue to follow the reporting guidance outlined in ACL's UCEDD logic model, and corresponding performance reporting template that includes annual and final reporting guidance.

Q: The NOFO indicates an informational call scheduled March 21, 2022. Are more details available?

A: The March 21 call will not be held, as the UCEDD 5-year planning meeting held November 23, 2021 covered this same information.

Q: The SF424A form is not available in the Grants.gov Workspace. Is it required?

A: Yes, this form is required for the core grant application. If you cannot find this form in grants.gov, you can download it from the ACL website and upload into your application in the Grants.gov workspace. A direct link is https://apply07.grants.gov/apply/forms/sample/SF424A-V1.0.pdf.

Q: DD Act Assurances have been required in the past, and are mentioned in the ppt presentation but not the NOFO. Are they required, and if so, is there an example of this language?

A: Yes, DD Act Assurances are required. A link to the form used in the past is https://www.aucd.org/docs/urc/FY%202018/DD_Act_Assurances_Form.pdf and this form can be used again with this submission. This exact form is not required, so you may instead use your preferred language, though it must commit your UCEDD to maintain DD Act compliance for the duration of the project period. This does not count toward page limits.